

Please join the Greater Bowie Chamber of Commerce for a

“Quickbooks” Workshop



1525 Pointer Ridge Place, Suite 302, Bowie, MD 20716

Tuesday, February 28, 2012
5:30 p.m. – 7:30 p.m.

Cindy Freland, Maryland Secretarial Services, Inc., is the instructor for this workshop. Learn how to use Quickbooks as a bookkeeping method for your business. Participants will walk through the steps of keeping track of business expenses, income, clients, vendors, 1099s, 1096s, reports and much more.

Refreshments, Door Prizes, Networking, Workshop Materials

“QUICKBOOKS” WORKSHOP

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Cost: \$20 Members with pre-paid reservation; \$35 Non-Members and at the door

NAME: _____ COMPANY: _____

ADDRESS: _____

CITY/STATE/ZIP: _____ EMAIL: _____

PHONE: _____ NO. OF GUESTS: _____ AMOUNT ENCLOSED: \$ _____

Please make check payable to GBCC & mail to 1525 Pointer Ridge Place, Suite 302, Bowie, MD 20716 or fax with credit card information to (301) 262-0921.

VISA/MASTERCARD: # _____ Exp. Date: _____ 3-Digit Code _____